

DVR Vocational Rehabilitation (VR) Contract Services
Definitions and Fees
RFQ No. 01-00

Effective April 1, 2004

- **Vocational Evaluation Services**

- ** Brief Vocational Assessment - \$375.00

- ** Comprehensive Vocational Evaluation - \$1,150.00

- ** Situational Assessment - \$3,000.00

- **Job Placement / Retention Services**

- ** General Job Placement / Retention - \$3,200.00

- ** Specialized Job Placement / Retention -

- Level 1- \$8,650.00

- Level 2 - \$12,400.00

- **Transitional Employment Services - \$8,600.00**

***See following pages for specific definitions,
Milestone payment points and fees for each service***

BRIEF VOCATIONAL ASSESSMENT

Brief Vocational Assessment services are:

- (a) Paper and pencil tests, such as psychometric testing, personality testing, performance and interest inventories, etc. that identify an individual's work interests and abilities; and
- (b) Typically completed in one day or less.

Principal Fee and payment point: \$375.00

Expected to be administered in group settings with a guaranteed minimum of two (2) individual DVR Customer referrals per group

- 100% of the Principal Fee paid upon completing the Brief Vocational Assessment and DVR's receipt of the report

Bonus Fee and payment point:

- \$150.00 for completion of the Brief Assessment and DVR's receipt of the report within five (5) business days of referral

COMPREHENSIVE VOCATIONAL EVALUATION

Comprehensive Vocational Evaluation services:

- (a) Consist of tests and/or assessment methods designed to measure and document an individual's interests, values, work related behaviors, aptitudes, skills, physical capacities, learning styles and training needs;
- (b) Are performed using a variety of techniques, i.e., assessment of functional/occupational performance in real or simulated environments, work samples, psychometric testing, preference and interest inventories, personality testing, personal interviews and analysis of prior work experience and transferable skills;
- (c) Identify at least three employment options that the individual could successfully perform either with or without training and long-term employment supports; and
- (d) Are completed in three days or less.

Principal Fee and payment point: \$1150.00

- 100% of the Principal Fee paid upon completing the Comprehensive Vocational Evaluation and DVR's receipt of the report

Bonus fee and payment point:

- \$150.00 paid for completion of the Comprehensive Vocational Evaluation and DVR's receipt of the evaluation report within ten (10) business days of referral

SITUATIONAL ASSESSMENT

Situational Assessment services are:

- (a) Experiences in which individuals perform work in an actual paid employment setting or other realistic work setting to identify an individual's unique work interests and abilities; and are
- (b) Conducted over a negotiated period of time depending on the individual's needs.

Principal Fee and payment points: \$3000.00

- **10 %** of the Principal Fee paid for completion of the Situational Assessment plan
- **30 %** of the Principal Fee paid for completed development of the Situational Assessment site
- **60%** of the Principal Fee paid for completion of the Situational Assessment and DVR's receipt of the report

Bonus Fees and payment points:

- **\$100** if the Situational Assessment **begins within five (5) business days of referral**
- **\$150** for DVR's receipt of the Situational Assessment report **within five (5) business** days of completion of the Situational Assessment
- If the Situational Assessment results in competitive employment for the individual being assessed, DVR will pay the service provider for successful attainment of the 30 and 90 day employment retention payment points for the appropriate level of DVR Job Placement / Retention services (General, or Specialized Level 1 or Level 2).

GENERAL JOB PLACEMENT / RETENTION

General Job Placement / Retention means referral of an individual to a specific job that results in a competitive employment job placement, training activities that enable an individual to adequately perform essential job functions and provision of services after job placement and training to enable an individual to retain their job for a minimum of ninety (90) calendar days.

General Job Placement / Retention services are provided for individuals who need job placement assistance without additional on-the-job supports.

Individuals requiring General Job Placement / Retention services may include, but are not limited to, those who meet one or more of the following conditions:

- Have graduated from high school or attained a GED;
- Successfully completed some post high school training such as vocational / technical school or college academic program;
- Have a recent and / or stable work history;
- Were employed at the time of application for DVR services; or
- Have a high level of gross motor skills and/or cognitive functioning.

Principal Fee and payment points: \$3,200.00

- **10%** of the Principal Fee paid for completion of the General Job Placement / Retention plan -
- **30%** of the Principal Fee paid for job placement and completion of 1st day of employment
- **25%** of the Principal Fee paid for completion of thirty (30) days employment -
- **35%** of the Principal Fee paid for completion of ninety (90) days employment (*eligibility for DVR case closure*)

Current (.345 / mile) state mileage payment will be paid if actual service delivery occurs more than 50 miles away from the service providers nearest staffed office location.

GENERAL JOB PLACEMENT
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Bonus Fees and payment points: \$150 each, if the

- Placement occurs within fifteen (15) business days of referral
- Individual's wage at 90 days of employment is \$12.00 per hour or if the individual is receiving SSI or SSDI and their wage compensation meets the Social Security test of Substantial Gainful Activity (SGA)
- Individual is working a minimum of forty (40) hours per week at ninety (90) days of employment
- Job includes a fringe benefits package

SPECIALIZED JOB PLACEMENT / RETENTION LEVEL 1

Specialized Job Placement / Retention - Level 1 means referral of an individual to a specific job that results in a competitive employment job placement, training activities that enable an individual to adequately perform essential job functions and provision of services after job placement and training to enable an individual to retain their job for a minimum of ninety (90) calendar days.

This service is provided for those who, as determined by DVR, require a high level of support prior to or during initial phases of job placement and/or additional supports after job placement to achieve satisfactory job performance and retain their job.

Individuals may include, but not be limited to, those who meet one or more of the following conditions:

- Are receiving SSI/SSDI or other types of public assistance;
- Have received special education services;
- Did not graduate from high school or attain a GED;
- Have little or no work history;
- Have not worked in the previous two years;
- Have significant cognitive or sensory impairments; or
- Have a criminal history and/or are subject to a community protection order.

Principal Fee and Payment Points: \$8,650.00

- **10%** of the Principal Fee paid for completion of Level 1 Specialized Job Placement / Retention Level plan
- **15%** of the Principal Fee paid for placement and completion of first day of employment
- **20%** of the Principal Fee paid at the point of job stabilization
- **25%** of the Principal Fee paid for completion of sixty (60) days of employment past the point of job stabilization
- **30%** of the Principal Fee paid for completion of ninety (90) days of employment after job stabilization

Current (.345 / mile) state mileage payment will be paid if actual service delivery occurs more than 50 miles away from the service providers nearest staffed office location.

SPECIALIZED JOB PLACEMENT / RETENTION LEVEL 1 ***(Continued from previous page)***

Bonus Fees and Payment Points: \$150.00 each, if the

- Placement occurs within twenty (20) business days of referral

If, after the 1st year of contract activity, more than 50% of the statewide DVR caseload of Level 1 Job Placement /Retention cases are placed within 20 days of referral this bonus payment point will be changed to placement within 15 days of referral - or -

If less than 5% are placed within 20 days of referral, this bonus payment point will be changed to placement within 25 days of referral

- Individuals wage at 90 days of employment is \$12.00 per hour or if the individual is receiving SSI or SSDI and their wage compensation meets the Social Security test of Substantial Gainful Activity (SGA)
- Individual is working a minimum of 35 hours per week at 90 days of employment
- Job includes a fringe benefits package

SPECIALIZED JOB PLACEMENT / RETENTION LEVEL 2

Specialized Job Placement / Retention Level 2 means referral of an individual to a specific job that results in a competitive employment job placement, training activities that enable an individual to adequately perform essential job functions and provision of services after job placement and training to enable an individual to retain their job for a minimum of ninety (90) calendar days.

This service is for individuals who, as determined by DVR, require ongoing Supported Employment services to maintain their job after DVR closes the case and may include, but not be limited to, those who meet one or more of the following conditions:

- Are receiving SSI/SSDI or other types of public assistance;
- Have received special education services;
- Did not graduate from high school or attain a GED;
- Have little or no work history;
- Have not worked in the previous two years;
- Experience significant cognitive or sensory impairments; or
- Have a criminal history and/or are subject to a community protection order.

Principal Fee and payment points: \$12,400.00

- **10%** of the Principal Fee paid for completion of Specialized Job Placement / Retention Level 2 plan
- **15%** of the Principal Fee paid for job placement and completion of the first day of employment
- **20%** of the Principal Fee paid at the point of job stabilization
- **25%** of the Principal Fee paid for completion of thirty (30) days of employment past point of job stabilization
- **30%** of the Principal Fee paid for completion of ninety (90) days of employment past point of job stabilization

Current (.345 / mile) state mileage payment will be paid if actual service delivery occurs more than 50 miles from the service providers nearest staffed office location.

SPECIALIZED JOB PLACEMENT / RETENTION LEVEL 2
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Bonus Fees and payment points: \$150.00 each, if the

- Placement occurs within thirty (30) business days of referral

If, after the 1st year of contract activity, more than 50% of the statewide Level 2 Job Placement /Retention cases are placed within 30 days of referral this bonus payment point will be changed to placement within 25 days of referral - or -

If less than 5% are placed within 30 days of referral, this bonus payment point will be changed to placement within 35 days of referral
- Individuals wage at 90 days of employment is \$12.00 per hour or if the individual is receiving SSI or SSDI and their wage compensation meets the Social Security test of Substantial Gainful Activity (SGA)
- Individual is working a minimum of 30 hours per week at 90 days of employment
- Job includes a fringe benefits package

Transitional Employment (TE) Services

Transitional Employment (TE) services:

- (a) Meet the vocational rehabilitation needs of individuals with severe and persistent mental illness.
- (b) Assess and build an individual's skills and abilities in a real work setting.
- (c) Utilize the clubhouse programs model as defined by the International Center for Clubhouse Development (ICCD).

Principal Fee and payment points: \$8,600.00

- 10% of the Principal Fee paid for completion of the TE plan
- 15% of the Principal Fee paid for completion of four (4) weeks of TE training
- 20% of the Principal Fee paid for completion of twelve (12) weeks of TE training
- 55% of the Principal Fee paid for completion of twenty-four (24) weeks of TE training or transfer to DVR Job Placement / Retention services

Bonus Fee and payment point: \$1,000.00, for

- An individual who successfully completes TE training and enters into an ongoing Supported or Independent competitive employment job within fifteen (15) business days of completing his/her TE training.